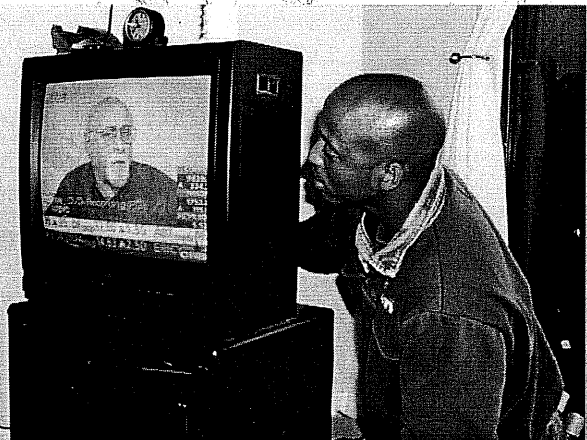




City Council's Adopted
Two-Year Enterprise Funds Budget
2003-04 and 2004-05



CITY COUNCIL

Larry Franzella, Mayor

Chris Pallas, Vice Mayor

Ken Ibarra

Irene O'Connell

Jim Ruane



Submitted by
Frank Hedley, City Manager

Steven Rogers, Assistant City Manager

Pamela Thompson, City Attorney

Ed Simon, City Clerk*

Karen Hornung, City Treasurer*

David Thomas, Cable Television Director

Jim O'Leary, Finance Director

Lee Violet, Chief of Police

Dan Voreyer, Acting Fire Chief

Terry Jackson, Library Services Director

Larry Mazucca, Recreation Services Director

Geroge Foscardo, Community Development Director

Scott Munns, Public Works Director

*Elected Officials

RESOLUTION NO. 2003 - 58

**RESOLUTION ADOPTING TWO-YEAR ENTERPRISE FUNDS
BUDGET FOR 2003-04 and 2004-05**

WHEREAS, the City Manager transmitted the Proposed Enterprise Funds Budget for 2003-04 and 2004-05 to the City Council in accordance with the Municipal Code Section 2.12.060;

WHEREAS, public budget sessions were duly noticed and held on May 27, 2003 and June 10, 2003 and the Proposed Budget was approved for Water, Wastewater, Stormwater, and Cable Television totaling revenues and transfers in of \$20,781,643 and expenditures and transfers out of \$22,027,883 for 2003-04 and revenues and transfers in of \$22,810,046 and expenditures and transfers out of \$22,013,266 for 2004-05, including all revenues, expenditures, and transfers;

WHEREAS, ordinances adjusting rates annually for the Water and Wastewater Enterprise Funds for three (3) years through 2003-04 were adopted on October 23, 2001 and for adjusting the Stormwater Enterprise Fund rate on June 10, 1996;

WHEREAS, rates for the Cable Television Enterprise Fund were adopted on May 27, 2003;

NOW THEREFORE, the City Council of the City of San Bruno hereby resolves to adopt the Enterprise Funds Budget for 2003-04 totaling revenues and transfers in of \$20,781,643 and expenditures and transfers out of \$22,027,883 and for 2004-05 totaling revenues and transfers in of \$22,810,046 and expenditures and transfers out of \$22,013,266,000 including all revenues, expenditures, and transfers;

FURTHER RESOLVED, that specific revenue and expenditure line items and transfers enumerated in the Enterprise Funds Budget document are hereby appropriated.

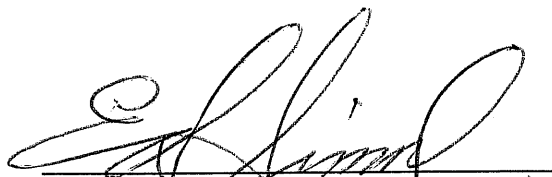
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I hereby certify that foregoing Resolution No. **2003-58**
was introduced and adopted by the San Bruno City Council
at a regular meeting on July 8, 2003 by the following vote:

AYES: Councilmembers: Ibarra, O'Connell, Pallas, Ruane, Mayor Franzella

NOES: Councilmembers: None

ABSENT: Councilmembers: None



Ed Simon, City Clerk

Enterprise Funds Budget, 2003-05

City Council Adopted Two-Year Enterprise Funds Budget

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INTEROFFICE MEMORANDUM

CITY OF SAN BRUNO

CITY MANAGER

DATE: June 10, 2003

TO: Honorable Mayor and City Councilmembers

FROM: Frank Hedley, City Manager

SUBJECT: City Manager's Proposed Two-Year Enterprise Funds Budget for 2003-04 and 2004-05

I am pleased to submit the City Manager's Proposed Two-Year Enterprise Funds Budget for 2003-04 and 2004-05. The Proposed Budget is presented for your consideration and adoption prior to the beginning of the fiscal year on July 1, 2003. The Proposed Budget document and the budget presentations at the May 27, 2003 and June 10, 2003 City Council meetings are provided to allow the City Council to give guidelines and authorization for budget implementation.

The Proposed Budget continues using the biennial planning process in place for both the General Fund and Special Revenue Funds Budget and the Enterprise Funds Budget. The budget line-item format remains consistent with prior budgets.

The four Enterprise Funds make up the City's business-type operations. The Water Fund, Wastewater Fund, Stormwater Fund, and Cable Television Fund are City municipal services designed to fully recover costs through user fees. These City operations are designed to function separately from the City's General Fund and Special Revenue Funds.

WATER FUND OPERATIONS

The Water Fund operations are responsible for production and distribution of a dependable water supply to San Bruno from two primary sources; the City's own water wells and the purchase of Hetch Hetchy water from the San Francisco Public Utilities Commission (SFPUC). While the City operates deep wells capable of producing 50% of San Bruno's water requirements, these wells are currently idle (and the City is purchasing 100% of its needed water from the SFPUC) pursuant to a multi-year conjunctive use (of the Westside Basin Aquifer) agreement.

The San Bruno water system consists of four production wells (currently capable of producing a total of 2.34 million gallons per day) with a fifth scheduled for completion in 2003, 13 pressure zones, eight storage tanks located at six sites, and five connections to major transmission pipelines (four owned and operated by the SFPUC and one by the North Coast County Water District). The distribution system includes 18 booster

pumps, 985 fire hydrants, 9,000 valves, 100 miles of water mains, and over 11,300 meter services.

STORMWATER FUND OPERATIONS

The City's Streets, Storm, and Wastewater Division provides for the Stormwater Fund maintenance function. The Division performs drainage channel and ditch maintenance, wet-weather slope protection on public lands, and maintains two San Mateo County Flood Control District pump stations under contract on a reimbursement basis. In the past, the Stormwater Fund has been a "pass-through" fund that collected revenues and allocated a portion to the General Fund (Streets) and the remainder to the Stormwater Capital Fund. In this budget, the Stormwater Fund has been changed to a distinct operating fund to better capture the direct expenses of stormwater maintenance in the City.

WASTEWATER FUND OPERATIONS

The Streets, Storm and Wastewater Division of the Public Works Department is also responsible for the wastewater collection system throughout the City, including all sewer mains, manholes, lower laterals, and seven lift stations.

Wastewater treatment is handled under a Joint Powers Agreement with the City of South San Francisco (SSF). Approximately 3.4 million gallons of effluent per day are pumped from San Bruno through the Shaw Road Pump Station to be treated at the jointly owned South San Francisco-San Bruno Water Quality Control Facility. The treatment facility, which is located on Belle Air Road just north of San Francisco International Airport in the City of South San Francisco, is operated and maintained by the City of South San Francisco, which also administers the state-mandated Water Quality Control and Industrial Waste Discharge Program. Treated wastewater is discharged two miles out into San Francisco Bay by way of the joint outfall pipeline shared by the cities of San Bruno, South San Francisco, Millbrae, Burlingame, Colma, and the San Francisco Airport.

The City has completed pipeline projects delivering increased flow to South San Francisco for treatment. Likewise, the jointly owned treatment plant has been expanded in capacity to treat these increased flows. However, certain areas of the City, primarily in the Belle Air neighborhood, have continued to experience the inability of the flows to be pumped from the South San Francisco/San Bruno boundary to the treatment plant. The City of South San Francisco is currently out to bid to build a new pumping facility adjacent to the existing Shaw Road pump station. Plans for upgrading the pumps and enlarging the existing 27-inch force main to a 42-inch line between the pump station and the treatment plant have also been proposed. Completion of the pump station is projected by August 2004. The estimated completion date for the new 42-inch force main is August 2006.

CABLE TV FUND OPERATIONS

San Bruno Municipal Cable Television brings residents state of the art cable television technology and related broadband services, including high-speed Internet service. In March 2002, the City launched sabruncable.com. This new service was established as an additional cable option including internet connectivity, internal e-mail system, and web-hosting services. Later in the year, the Cable Television began offering digital cable service, thereby expanding the cable channel capacity. Increasing channel capacity, allowed for expanded pay per view offerings, and special interest networks previously unavailable on the of analog system. Digital cable also brings with it improved video and audio quality.

The system "preferred" level of analog service offers 22 local broadcasting channels, 47 satellite-delivered programming services, six premium services, and two pay-per-view services. DigiStar digital service offers an additional 88 channels of satellite-delivered compressed digital programming and music, 51 premium channels, 12 international premium channels, and 23 pay-per-view channels. Cable Television produces and broadcasts local originated programming (San Bruno Cable Channel 11) including government meetings, community and local sporting events.

The major system rebuild, completed in 2000-01, positioned Cable Television to take full advantage of the technology existing in the 750 MHZ hybrid fiber optic/coaxial delivery system. Extended bandwidth capacity allowed the system to offer new services such as compressed digital television programming and high-speed Internet service. The system architecture also allows for high definition television service (HDTV) in the future.

BUDGET OVERVIEW

Revenue

In September 2000, the City Council agreed, as part of a wide-ranging strategic planning and goal setting process, to develop, adopt, and proceed with the City Utility and Infrastructure Master Plans (Master Plans). At the time, the City Council directed that a current rate structure be developed (in large measure to support a necessary capital improvement program for water and wastewater). The Master Plans guide the City Council's consideration of water and wastewater rate changes. The Sewer Master Plan/Inflow and Infiltration Study, approved by the City Council in 2000, and the Water System Master Plan Update approved by the City Council in 2001, detail programs for water and wastewater facility improvements and replacements in excess of that covered by the current rate structure.

The Water and Wastewater Rates and Capacity Charges Study (Rate Study) addressed the capital needs identified in the Master Plans. On August 14, 2001, the City Council adopted a rate ordinances covering three-years, through 2003-04.

The proposed budget addresses the Cable Operating Fund cash position in setting recommended revenue (rate) and expenditure levels. The Cable Operating Fund is projected to move significantly close to a positive cash position over the next two years by utilizing a combination of rate adjustment and existing System Replacement Funds.

Water

Water Fund revenues are projected to total \$6,206,100 in 2003-04, 96% from water service billing. According the Rate Study and the City Council-approved ordinance, the average user's bill will increase by 4.4% effective July 1, 2003. The Rate Study proposed gradual rate increases of 4.4% in 2003-04 and then 4.7%, 5.0% and 5.0%, respectively, over the next three years to support the Capital Master Plan.

The Proposed Budget recommends increases of 8.8% (an additional 4.4% on January 1, 2004 to the July 1, 2003 rate) and then increases of 9% and 9.1% in the next two years. These rates, higher than the Rate Study outlined, are necessary to maintain the pay-as-you-go capital improvement program outlined in the Master Plan and Rate Study. The City Council Ad Hoc Water Committee reviewed the proposed rate increases, along with the budget expenditure plan, and recommended adoption.

Stormwater

The standard charge for the City's Stormwater Fund in 2003-04 will amount to \$46.16, a monthly equivalent of \$3.85. Projected total revenues for the Stormwater Fund will total \$542,850 in 2003-04. No rate increase is anticipated for 2003-04.

Wastewater

Since adoption of the Rate Study, treatment costs have increased substantially more than anticipated by the Rate Study. Wastewater Fund revenues are projected to total \$6,007,000 in 2003-04, 98% from wastewater service charges. According the Rate Study and the City Council-approved ordinance, the average user's bill will increase by 5.7% effective July 1, 2003. The Rate Study proposed gradual rate increases of 5.7% in 2003-04 and then 5.4%, 5.2% and 5.5%, respectively, over the next three years to support the Capital Master Plan.

The Proposed Budget recommends increases of 10.7% (an additional 5.0% on January 1, 2004 to the July 1, 2003 rate) and then increases of 10% and 9.8% in the next two years. These rates, higher than the Rate Study outlined, are necessary to maintain the pay-as-you-go capital improvement program outlined in the Master Plan and Rate Study. The City Council Ad Hoc Wastewater Committee reviewed the proposed rate increases, along with the budget expenditure plan, and recommended adoption.

Cable Television

Significant cable system operating changes impacted the cash balance in the Cable Operating Fund over the past two years. These changes, primarily offering in-house Internet service and digital programming approved by the City Council, had a positive impact on operations and a negative impact on the cash position for Cable Television. Associated costs were not fully reflected in the rate structure over the past two years, leading to the Cable Operating Fund loss of cash.

The existing Enterprise Funds Budget covers the years 2001-02 and 2002-03. This budget document projected a beginning Cable Operating Fund cash balance of \$441,600. Rather than this positive balance, the Fund actually began 2001-02 with a deficit of \$(355,100). In the prior year, unanticipated expenses lowered the ending 2000-01 cash position (beginning 2001-02 cash). A total of \$269,500 was transferred from the Cable Operating Fund to closeout the System Rebuild Project begun in 1997. The extension of work to complete the project into an additional year and the loss of any significant resale market for surplus equipment from the project required this final transfer.

While revenues exceeded projections, operating expenditures were also greater in 2000-01. The expenditures reflected the ISP Channel failure and costs for establishing the replacement provider, Excite@Home. The adopted budget for 2001-02 projected revenues of \$6,185,800 and expenditures of \$5,745,900. Actual revenues and expenditures were \$6,052,200 and \$6,427,500, respectively, producing a negative cash balance of \$(611,400) as of June 30, 2002. Again, the expenditures were adversely affected by the bankruptcy of Excite@Home and the significant development costs for an in-house Internet provider, sanbrunocable.com.

The final year of the two-year fiscal budget (2002-03) called for revenues totaling \$6,312,100 and expenditures of \$6,154,000. The Department projects revenues and expenditures to be \$6,217,000 and \$6,473,300. The projected negative cash balance for June 30, 2003 is \$(983,577). The development of a digital service offering increased expenditures, but was necessary to insure that the system remains competitive within the market. Revenues from this new level of service will continue to build throughout the next biennial budget period. Also, retroactive energy costs were paid to PG&E in the amount of \$88,000 in 2002-03.

Cable Television revenues are projected to total \$7,178,900 in 2003-04. A majority of the revenue comes from monthly television billing. Internet services represent an increasingly significant share of the revenue total, \$920,600. Additional revenue is received for installation charges and advertising commissions.

The revenue total reflected in the proposed budget requires the City Council to approve rate increases for both years of the two-year budget. The proposed increase of \$2.57 to the basic system rate will bring operating revenues and expenses into balance. The only adjustment to other services will be to package offerings that include the basic

system as a component. As such the monthly bill of the cable television subscriber will increase by \$2.57 as of August 1, 2003. Rates for ala Carte services including premium services, pay-per-view events and Internet services will not be affected. Miscellaneous charges and fees including installations and other service related activities remain unchanged.

Cable Television revenues are projected to total \$7,780,300 in 2004-05 based on City Council approval of an additional 3% rate increase. The City Council will not take formal action on this, or a modified proposed increase, until the rate review session in 2004. A 3% increase will result in revenues exceeding expenditures by \$304,700 and reduce the projected cash deficit to \$(327,400). At this rate, this cash deficit can reflect a positive balance during 2005-06.

Expenditures

Proposed total expenditures (excluding transfers to system capital (capital improvement reserves) for these Enterprise Funds in 2003-04 are shown below:

	2003-04
Water Enterprise	5,169,725
Stormwater Enterprise	282,260
Wastewater Enterprise	5,901,188
Cable Operating Fund	6,711,424
Cable Local Origination	175,000
Cable System Replacement	195,000

PROPOSED PERSONNEL MODIFICATIONS

As a part of the planning and review process for developing the budget, the Department looked at how we do what we do. This allows for evaluating if there may be a need to change current operating processes and to look at the organizational staff structure. As a result of this evaluation, small yet important staffing changes are proposed without adding any additional personnel.

Water

One change is the allocation of existing positions directly to the Water Supply budget. Previously, all personnel in the Division were budgeted in the Water Distribution budget, with an allocation credit of 40% of total salaries and benefits applied to the Water Supply budget. Because of this allocation formula, any salary savings did not accrue to the Water Supply budget, and an accurate accounting of supply costs was difficult to maintain. The Proposed Budget reflects the distribution of total staff to these two divisions in the Water Fund.

A cost-containment measure is encouraging residents and businesses in the City to

conserve water. While the City began formal conservation programs in the past two-years, the 2003-05 budget calls for significant expansion of this effort. In particular, the City anticipates increasing the number of rebates for consumers, offering more conservation programs and activities for students, and participating in a new regional program that audits water use by commercial and industrial users. To administer these programs, 0.25 of the Management Analyst position is being transferred from the Engineering (General Fund) budget into the Water Fund. Funding has also been requested to hire a part-time student intern to research and develop additional conservation programs to further enhance conservation.

The primary operational responsibility for water quality lies with the Water Services Manager, relying on other staff for collecting samples, processing tests, and making recommendations for operational procedures to insure proper water quality. Historically these duties have been assigned to Maintenance Workers within the Division (usually at the Maintenance Worker II classification due to the specialized knowledge and training required and the critical importance of the work). With the increase in regulations and requirements for increasingly complex record keeping and reporting in recent years, these duties have tended to migrate to a single, semi-specialized Maintenance Worker II. With the impending chloramine conversion and the added requirements that will accompany it, it is proposed that one existing Maintenance Workers I/II position be upgraded to the specialty position of Maintenance Technician - Water Quality.

Wastewater

In previous budgets, the Streets, Storm & Wastewater Manager's position has been funded 75% from Streets and 25% from Wastewater. This reflects an outdated split of the position from a period when three-quarters of the workers in the Division were in Streets. The Proposed Budget changes the allocation to an even split between Streets and Wastewater, which better reflects the current reality of work in the Division.

Cable

As a part of this year's budget the City's Technology Support Division will move from being a component of the City Manager's Office to the CATV Department effective with the start of the July 1, 2003 Fiscal Year. The Tech Support Internal Service Fund will also be included in the CATV budget as a stand-alone component and function as it has historically as a component of Management Services (City Manager's Office). This change will move the stand-alone Tech Support component from the day-to-day oversight of the Assistant City Manager to the CATV Director and its management team. The Tech Support Division budget is supported by the City's Technology Internal Service Fund and is not a cost that is passed on to the CATV ratepayers.

This change will promote more efficient use of existing staff within the City. The CATV Department has technical (Data Network Engineer) and other technically trained support staff (technician's and account customer service clerks). The current Cable Television Department technical staff will enhance the City's Technology Support

component to meet current and future needs. Additional personnel are not required, however an enhancement to the technical resources currently available to the Technical Support Division becomes immediately available.

The City's highly successful Technology User Group (TUG) will continue to serve as an advisory body to the City Manager's Office and the Tech Support Division will continue to support the TUG work plan. This change results in CATV Department having responsibility for the operation and maintenance of the City's 24/7 phone and data network including outlying facilities (Police Plaza, both Fire Stations, Recreation, Library, both Public Works Corporation Yards, and Cable) which will further integrate it into the City's operating structure. This functional assignment was envisioned several years ago when Tech Support was initially started as an operating function but not made due to CATV being in midst of the system rebuild.

CONCLUSION

Overall, the Enterprise Funds remains in stable financial condition, principally due to sound practices, the aggressive system improvements and replacement, and adherence to a lean organizational staffing structure.

I would like to acknowledge the collective effort that was necessary for the preparation of this City Manager's Proposed Two-Year Enterprise Funds Budget. The Assistant City Manager, the Public Works Director, Cable Television Director, and Finance Director, and their staffs, contributed ideas, creative approaches, and a tremendous amount of financial analysis, work, and dedication. For all of these efforts, I am extremely grateful and proud.

SUMMARY OF REVENUES BY FUND

	2001-2002 Actual	2002-03 Adopted	2002-03 Projected	2003-04 Adopted	2004-05 Adopted
WATER ENTERPRISE:					
Water Use & Service Charges	\$5,611,699	\$5,676,425	\$5,739,953	\$6,070,000	\$6,750,000
Late Charges & Penalties	104,330	95,000	129,554	104,000	104,000
Other Service Charges	31,669	1,000	55,429	31,000	31,000
Interest Earned	76,327	160,000	35,000	110,000	110,000
Total Water Revenue	\$5,824,025	\$5,932,425	\$5,959,936	\$6,315,000	\$6,995,000
WASTEWATER ENTERPRISE:					
Service Charges	\$5,087,162	\$4,987,700	\$5,467,370	\$5,905,000	\$6,642,000
Other Fees and Charges	78,051	2,000	83,232	2,000	2,000
Interest Earned	110,463	150,000	77,000	100,000	110,000
Total Wastewater Revenue	\$5,275,676	\$5,139,700	\$5,627,602	\$6,007,000	\$6,754,000
STORMWATER ENTERPRISE:					
Parcel Assessments	\$578,371	\$553,000	\$553,000	\$556,000	\$556,000
County Administration	0	0	0	(13,750)	(13,750)
Interest Allocation	19,785	1,000	650	600	600
Total Stormwater Revenue	\$598,156	\$554,000	\$553,650	\$542,850	\$542,850
CABLE TV ENTERPRISE:					
Television Services	\$4,931,716	\$4,791,600	\$5,007,631	\$5,719,424	\$6,119,676
Internet Services	519,559	612,000	681,736	920,581	1,093,093
Advertising Commissions	285,217	307,000	298,495	276,000	276,000
Installation Charges	85,956	77,000	79,388	72,000	72,000
Other Revenues	90,551	10,000	59,806	0	0
Interest Earned	16,239	24,000	4,800	0	0
Subscribers' Fees	305,612	306,000	315,583	365,886	394,525
Total Cable TV Revenue	\$6,234,850	\$6,127,600	\$6,447,439	\$7,353,891	\$7,955,294
TOTAL REVENUES	\$17,932,707	\$17,753,725	\$18,588,627	\$20,218,741	\$22,247,144

SUMMARY OF EXPENDITURES BY FUND

	2001-2002 Actual	2002-03 Adopted	2002-03 Projected	2003-04 Adopted ¹	2004-05 Adopted ¹
WATER ENTERPRISE:					
Personnel Services	\$1,451,376	\$1,487,836	\$1,499,573	\$1,668,459	\$1,753,907
Materials and Supplies	2,254,023	2,069,580	2,454,757	2,497,430	2,744,130
Operating Transfers	716,332	766,111	784,775	1,003,836	1,025,627
System Replacement Transfers	2,502,650	1,429,550	1,429,550	1,420,000	915,000
Debt Service (Principal & Interest)	0	0	0	0	558,865
Equipment Reserve Purchases	20,500	35,000	35,000	0	0
Totals	\$6,944,881	\$5,788,077	\$6,203,655	\$6,589,725	\$6,997,529
WASTEWATER ENTERPRISE:					
Personnel Services	\$847,364	\$945,755	\$940,602	\$1,132,875	\$1,176,358
Materials and Supplies	2,576,617	2,903,349	2,222,462	2,721,880	2,800,900
Operating Transfers	467,117	501,482	520,630	616,131	629,986
System Replacement Transfers	2,699,000	721,100	721,100	1,400,000	575,000
Debt Service (Principal & Interest)	32,036	1,268,500	1,277,474	1,430,302	1,588,671
Equipment Reserve Purchases	82,058	0	0	30,000	0
Totals	\$6,704,192	\$6,340,186	\$5,682,268	\$7,331,188	\$6,770,915
STORMWATER ENTERPRISE:					
Personnel Services	\$0	\$0	\$0	\$143,889	\$149,631
Materials and Supplies	2,148	0	3,379	33,210	33,990
Operating Transfers	154,927	190,400	129,982	112,161	112,970
System Replacement Transfer	862,400	341,100	341,100	289,021	290,000
Debt Service (Principal & Interest)	81,898	22,500	22,484	0	0
Equipment Reserve Purchases	0	0	0	0	0
Totals	\$1,101,373	\$554,000	\$496,945	\$578,281	\$586,591
CABLE TV ENTERPRISE:					
Personnel Services	\$1,497,359	\$1,490,476	\$1,637,515	\$1,784,620	\$1,777,196
Materials and Supplies	3,413,187	3,532,571	3,821,286	3,872,373	4,058,034
Operating Transfers	1,104,753	1,134,977	1,202,910	1,236,496	1,307,001
System Replacement Transfer	516,000	391,000	0	516,000	516,000
Debt Service (Principal & Interest)					
Equipment Reserve Purchases	65,098	39,013	54,539	119,200	0
Totals	\$6,596,397	\$6,588,037	\$6,716,250	\$7,528,689	\$7,658,231
TOTAL EXPENDITURES	\$21,346,843	\$19,270,300	\$19,099,118	\$22,027,883	\$22,013,266

1. Includes transfers to individual System Replacement and Equipment Replacement funds.

SUMMARY OF PROJECTED CASH BALANCES

	Beg. Balances 7-1-03	Revenues	Transfers In	Expenditures	Transfers Out ¹	Conting. Reserves	Est. Bal. 6-30-04
WATER ENTERPRISE							
Operations	\$283,104	\$6,315,000	\$0	\$5,077,061	\$1,512,664	\$0	\$8,379
Equipment Reserve	707,775		92,664	0			800,439
Total Water Enterprise	990,879	6,315,000	92,664	5,077,061	1,512,664	0	808,818
WASTEWATER ENTERPRISE							
Operations	1,313,159	6,007,000		5,806,965	1,494,223	0	18,971
Equipment Reserve	371,551		94,223	30,000			435,774
Total Wastewater Enterprise	1,684,710	6,007,000	94,223	5,836,965	1,494,223	0	454,745
STORMWATER ENTERPRISE							
Operations	35,431	542,850	0	222,245	356,036	0	0
Equipment Reserve	162,088		67,015	0		0	229,103
Total Stormwater Enterprise	197,519	542,850	67,015	222,245	356,036	0	229,103
CABLE TV ENTERPRISE							
Operations	(983,577)	7,178,891	200,000	6,627,424	600,000	0	(832,110)
Local Origination	59,589	175,000		157,065	25,000		52,524
Equipment Reserve	313,757		109,000	119,200			303,557
Total Cable TV Enterprise	(610,231)	7,353,891	309,000	6,903,689	625,000	0	(476,029)
TOTAL - ALL ENTERPRISES	\$2,262,877	\$20,218,741	\$562,902	\$18,039,960	\$3,987,923	\$0	\$1,016,637

1. Transfers Out consist of transfers to individual System Replacement and Equipment Replacement Funds.

SUMMARY OF PROJECTED CASH BALANCES

	Beg. Balances 7-1-04	Revenues	Transfers In	Expenditures	Transfers Out ¹	Conting. Reserves	Est. Bal. 6-30-05
WATER ENTERPRISE							
Operations	\$8,379	\$6,995,000	\$0	\$5,989,865	\$1,007,664	\$0	\$5,850
Equipment Reserve	800,439		92,664	0			893,103
Total Water Enterprise	808,818	6,995,000	92,664	5,989,865	1,007,664	0	898,953
WASTEWATER ENTERPRISE							
Operations	18,971	6,754,000		6,101,692	669,223	0	2,056
Equipment Reserve	435,774		94,223				529,997
Total Wastewater Enterprise	454,745	6,754,000	94,223	6,101,692	669,223		532,053
STORMWATER ENTERPRISE							
Operations	0	542,850	0	229,576	357,015	0	(43,741)
Equipment Reserve	229,103		67,015	0		0	296,118
Total Stormwater Enterprise	229,103	542,850	67,015	229,576	357,015	0	252,377
CABLE TV ENTERPRISE							
Operations	(832,110)	7,780,294	200,000	6,875,625	600,000	0	(327,441)
Local Origination	52,524	175,000		157,606	25,000		44,918
Equipment Reserve	303,557		109,000	0			412,557
Total Cable TV Enterprise	(476,029)	7,955,294	309,000	7,033,231	625,000	0	130,034
TOTAL - ALL ENTERPRISES	\$1,016,637	\$22,247,144	\$562,902	\$19,354,364	\$2,658,902	\$0	\$1,813,417

1. Transfers Out consist of transfers to individual Systems Replacement and Equipment Replacement Funds.

SUMMARY OF AUTHORIZED POSITIONS

Departments	1998-99	1999-00	2000-01	Actual 2001-03	Request 2003-05	Adopted 2003-05
PERMANENT FULL TIME ¹						
Water Operations	12.65	12.65	12.65	13.33	13.58	13.58
Utility Billing	7.00	7.00	7.00	7.00	7.00	7.00
Total Water	19.65	19.65	19.65	20.33	20.58	20.58
Wastewater	10.33	12.40	11.40	13.08	13.33	13.33
Cable TV Operations	13.00	14.85	14.85	17.05	17.05	17.05
Cable TV Local Origination		1.15	1.15	0.95	0.95	0.95
Cable System Replacement	4.00	2.00	2.00			
Total Cable TV	17.00	18.00	18.00	18.00	18.00	18.00
Total Full Time	46.98	50.05	49.05	51.41	51.91	51.91
PERMANENT PART TIME						
Cable TV Operations	2.00	2.00	1.25	1.50	1.50	1.50

CITY OF SAN BRUNO

